

McHENRY COUNTY DEPARTMENT OF HEALTH
McHENRY COUNTY GOVERNMENT CENTER
2200 N SEMINARY AVENUE – ROUTE 47 N.
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MEMORANDUM

DATE: February 13, 2015
TO: All Food Establishments in McHenry County
FROM: Patricia Nomm, Director of Environmental Health
RE: **2015 – 2016 HEALTH PERMIT RENEWAL APPLICATION**

Enclosed is your invoice for the renewal of your Health Permit to operate a food establishment in McHenry County. Your current permit to operate will expire on April 30, 2015.

Please review the enclosed invoice for accuracy, make any necessary changes, sign your name at the bottom of the invoice and return it to the Department with the applicable permit fee. The permit fee structure is unchanged from last year. The permit fees are based upon the risk classification of the establishment, the business category and the number of seats or checkouts. A copy of the fee schedule is available on the Department's webpage: mcdh.info. At this time, the Department is unable to accept fees online; however, permit fees may be paid by credit card if the fees are paid in person at the Department. There is a processing fee to utilize a credit card, which is based upon the amount being charged.

If your establishment is owned by a corporation, the names, addresses and phone numbers of the corporate officers must be provided.

Please note that a \$95.00 late fee will be assessed on all permit applications received after April 30, 2015.

Please remit payment to: McHenry County Department of Health, Environmental Health Division, 2200 N Seminary Avenue, Woodstock, IL 60098.

Should you have any questions regarding your invoice or the health permit renewal process, please do not hesitate to contact the Division of Environmental Health at 815-334-4585.